

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, May 4, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 4, 2004, with the following members present: Deanna Santema, Dennis Falken, Don Larson, Mary Negstad, and Emil Klavetter. Also present: Stephanie Vogel, Kelly Bakken, Robert Hill, Ted Eggebraaten, Vicki Hanna, Gary Heldt, and John Andrews.

Chairperson Deanna Santema called the meeting to order.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the May 4, 2004 meeting and the minutes from the April 27, 2004 Commission Meeting. Welfare Matters: Case # 04-013A for hospital was denied; Case # 04-035 for hospital was denied; Case # 04-043 for utilities was approved; Case #04-031 for hospital was approved. Travel/Education: Rose Marie Stee to go to Arlington, SD on May 14, 2004 to attend the Youth Development School Presentation; to go to Madison, SD on May 27, 2004 to attend the FEU Meeting; to go to Sioux Falls, SD on June 2, 2004 to check on a Youth Leadership Location; to go to Huron, SD on September 3-8, 2004 to attend the SD State Fair; to go to Mitchell, SD on September 20-24, 2004 to attend Training; to go to Flandreau, SD on September 27, 2004 to attend a FEU Meeting; and to go to Oklahoma City, OK on October 30-November 5, 2004 to attend the Professional Development to represent SD Youth Development Educators. Laurie Tangen to go to Pierre, SD on May 12-13, 2004 to attend the SHIINE Training; to go to Sisseton, SD on May 15 & 22, 2004 to attend Mother Goose Training; to go to South Sioux City, NE on May 17-20, 2004 to attend a Hispanic Latino Pattern of Communication Training; and to go to Madison, SD on May 27, 2004 to attend FEU Meeting. Clyde Calhoon and Wm. Mark Kratochvil to go to Spearfish, SD on May 12-14, 2004 to attend the Annual State's Attorney Conference.

ROUTINE BUSINESS

Zoning & Drainage Director, Robert Hill met with the board to discuss departmental matters and to distribute the Building Permit Report for April 2004.

Highway Superintendent, Ted Eggebraaten met with board to discuss Township Roads and Railroad Crossings. Eggebraaten presented a plaque titled 2003 SD ACPA Award of Excellence, for County Highway 23 through Aurora, SD.

Treasurer, Vicki Hanna met with the board to discuss the moving of the front counter project and tax revenue. Hanna distributed the April 2004 Treasurer's Report.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report. Be it noted, the salaries and personnel changes for the month of April 2004 are as follows: Longevity Increase: Sylvester Billet \$160.00; Krista Bothwell \$40.00; Carol Glantz \$160.00; Gary Heldt \$45.00; Randy Jensen \$30.00; Larry Klingbile \$35.00; Kent Krogh \$40.00; Anne Hovey \$35.00; Scott Sebring \$30.00; Jean Stoebner \$40.00; Doris Knutson \$25.00. Salary Changes: Cyndi Ault from \$15.32 to \$15.63; Krista Bothwell from \$13.88 to \$14.13; Gary Egeberg from \$10.13 to \$10.33; Anne Hovey from \$11.18 to \$11.38; Randy Jensen from \$13.88 to \$14.13. Commission \$8,288.45; Auditor \$10,265.92; Treasurer \$11,426.87; State's Attorney \$16,893.55; Custodial \$4,510.64; Equalization \$17,949.56; Register of Deeds \$7,688.96; Veterans Service \$2,943.50; Sheriff's Office \$32,490.46; Detention Center \$31,150.43; Contract Law \$6,820.44; Contract Law Elkton \$822.12; Emergency Management \$5,262.58; Drainage \$1,004.76; Highway \$47,365.06; Welfare \$2,825.84; Community Health \$2,207.48; WIC \$1,992.68; Extension \$4,076.96; Weed \$4,312.89; Zoning \$3,399.82. Be it noted, Chairperson Santema signed claims for the following—AFLAC, insurance \$2,071.70; AFLAC Flex-One \$75.00; Office of Child Support Enforcement, child support \$555.00; Delta Dental, insurance \$2,132.98; Flex One, unreimbursed medical \$1,181.00; Local Teamsters, union dues \$931.00; SDRS, retirement \$26,660.64; SDRS Supplemental, retirement \$2,580.00; EFTPS \$50,784.39; Wellmark Blue Cross, insurance \$34,329.55; Midwest Benefits, life insurance \$571.00.

Bakken submitted the following quotes for the Brookings County Highway Department for 10% No Lead Gasoline: Ag First Coop, Volga \$1.5755; Cenex, Elkton \$1.567; Martins Inc., Brookings \$1.558. Martins Inc., Brookings was awarded the quote at \$1.558.

Commission Assistant/Personnel Director, Stephanie Vogel presented the board with the Commission Assistant/Personnel Director Report. Vogel updated the board on Personnel Items, Final Notice for Removal of Property in County Road 2 Right of Way, 1921 Building Shed, Correspondence, and Invitations. Be it noted, the board approved the Routine Personnel Action Notice, Voluntary Resignation for Joey Collins effective May 10, 2004. Motion by Klavetter, seconded by Falken, to approve and authorize Chairperson Santema to sign the Request to Fill Vacancy for the Position Vacancy of Deputy Sheriff, in the Sheriff's Department. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye," Motion passes.

REGULAR BUSINESS

Motion by Larson, seconded by Falken, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$19,069.29; Reason: Program funding for DOJ/OJP Equipment - 2003 Part II Grant; Receipt # 87237: Line #22600X4296222. Roll call vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

Motion by Falken, seconded by Larson, to approve and authorize Chairperson Santema to sign the State of South Dakota Grant Reimbursement Agreement in the amount of \$10,030.14 for U.S. Department of Justice FY 2003 Exercise Program between Brookings County and South Dakota Department of Public Safety. Roll call vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes.

Commission Assistant/Personnel Director, Stephanie Vogel met with the board to discuss the shed on the 1921 Building property. Motion by Larson, seconded by Negstad, to declare the shed located at 601 4th Street, Brookings, SD as surplus property. Roll call vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion passes.

Motion by Larson, seconded by Negstad, to appoint Dan Kippley, Donald Gruseth, and Lenny Burlage to appraise the value of the surplus property shed located at 601 4th Street, Brookings, SD; according to SDCL 6-13-2. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye," Motion passes.

Weed and Pest Supervisor, Gary Heldt met with the board to discuss the West Nile Virus Program. Heldt distributed maps and updated the board on the progress of the West Nile Virus Program. Motion by Klavetter, seconded by Falken, to approve the request of \$22,400.00 for the West Nile Virus Program, funding will come from the Contingency Fund. Motion by Larson, seconded by Falken, to amend the preceding motion to designate up to \$35,000.00 out of the FY2004 Contingency Fund for the control of the West Nile Virus. Roll call vote on amendment: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion on amendment passes. Roll call vote on original motion as amended: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes.

COMMISSIONER'S OPEN DISCUSSION

Be it noted, the board discussed the Revitalization Plan, First District Meeting, West Nile Virus Program, 1921 Building Parking Lot, Event Center Board Meeting, Economic Development, Drought Effects, Extension Funding for State Employee Travel, 2010 Initiative Luncheon, Technology Matters and Security Backup, Dairy Zoning Matters, Township Roads, Correspondence and Invitations.

EXECUTIVE SESSION

Motion by Klavetter, seconded by Falken, to go into executive session at 10:38am. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion passes. Chairperson Santema declared executive session over at 11:15am. Reason - Contractual/Personnel Matters. No action at this time.

ADJOURNMENT

Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, May 11, 2004.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office